



Senior External Engagement Fellow

Academic Career Pathways

The University has introduced career pathways for academic staff. Academic staff now have a clear career pathway involving a series of levels with distinct roles profiles, each with its unique requirements. Each profile sets out what is expected of an academic at the particular level.

Role Summary

A successful applicant to a senior fellowship in external engagement will inspire best practice, acting as a key leader and expert advisor in the embedding of external engagement, knowledge exchange and value creation activities into the University's teaching and/or research activities.

You can demonstrate peer recognition and impact at a regional and national level, with the potential for international reach.

You will have contributed to the advancement of new knowledge through peer reviewed conferences, articles in learned journals and keynote addresses at meetings of a high academic standing. In addition, you will be able to demonstrate track record of securing internal and external funding.

As a Senior Fellow (External Engagement), you will lead, co-ordinate and support the development of external engagement and knowledge exchange. You will initiate and lead on activities that will enrich learning, enhance student employability, increase staff career opportunities and deliver impact for external organisations.

Working with the Associate Deans, Heads of School / Department and other colleagues you will develop external engagement and knowledge exchange activities in order to inform the design, development and delivery of a range of teaching programmes and, professional and knowledge exchange activities that will enhance the reputation of the University.

You will represent the University through presentation at national and international events. You will engage in continuous professional development to support your external engagement and leadership activities.

Edge Hill University is committed to promoting equality in all its activities and aims to provide a work, learning, research and teaching environment free from discrimination and unfair treatment. It is an Athena SWAN Charter member, with bronze accreditation, and has the HR Excellent in Research award.

Duties and responsibilities

1. Identify, lead, co-ordinate and support the development of new external engagement and knowledge exchange opportunities that will create value and impact internally and externally.
2. Lead and support the development of external engagement and knowledge exchange activities that may include fostering effective educational, industry, professional internal and external participation, and collaborative partnerships.
3. Lead, co-ordinate and support Faculty staff in the design, development and delivery of external engagement, knowledge exchange and/or value creation products, services and other interventions that meet employer/organisational needs.
4. Lead and manage the writing of internal and external bids as appropriate.
5. Support the development and use of innovative external engagement, knowledge exchange, creative techniques and approaches to enrich learning, enhance student employability and staff career opportunities.
6. Engage in continuous professional development to include crafting a personal portfolio of research activity relating to external engagement, knowledge exchange and value creation themes.
7. To deliver undergraduate and/or postgraduate teaching (lecturing or other teaching formats) in enterprise, entrepreneurship and related subjects and supervise individual and/or group student projects.
8. Commit to providing leadership both within and outside your department with respect to your area of expertise, and the professional development of others. This might include mentoring, coaching, contribution to professional development events.
9. Take an appropriately active role in Faculty / Departmental-level strategic planning and contribute to the University's strategic planning process.
10. Actively involved in Faculty or University administrative functions including convening, leading and participating in relevant committees and working groups.
11. Actively network with external national and international contacts to foster collaboration externally including relevant research projects.

12. Carry out any other duties associated with the area as judged appropriate by the line manager.

In addition to the above all Edge Hill staff are required to:

- a) Adhere to all Edge Hill's policies and procedures, including Equality and Diversity and Health and Safety
- b) To demonstrate integrity and ethical conduct as identified in our Code of Practice for the Conduct of Research.
- c) Respect confidentiality: all confidential information should be kept in confidence and not released to unauthorised persons
- d) Undertake appropriate training and development as required
- e) Participate in Edge Hill's Performance Review and Development Scheme
- f) Adhere to Edge Hill University's environmental policy and guidelines and undertake tasks in a sustainable manner
- g) Demonstrate excellent Customer Care in dealing with all internal and external stakeholders.

Person Specification:

Please note that applications will be assessed against the Person Specification using these criteria

Qualifications

The successful candidate should:	Essential/ Desirable
A good relevant honours degree	Essential
Demonstrate a track record of continuing professional development at advanced level	Essential
Higher qualifications relevant to the post, such as a Postgraduate degree, PhD or other research training	Desirable

Knowledge & Skills

The successful candidate should:	Essential/ Desirable
Have demonstrable track record of excellence in teaching and learning	Desirable
Have credible standing and influence with appropriate external stakeholders	Essential
Be able to provide leadership within the Department, Faculty and at University level in one of the following areas; enterprise, community/public engagement etc.	Essential

Experience

The successful candidate should have:	Essential/ Desirable
Established track record of successful engagement with a range of external partners and stakeholders	Essential
Proven excellence in teaching, assessment and or evaluation	Desirable
Credible engagement with relevant knowledge-based data, research, scholarship and or professional practice	Desirable
Track record of securing competitive funding	Essential

Candidate guidance

When you are ready to start the formal application process, please visit www.edgehill.ac.uk/jobs click 'vacancies' search for the role you wish to apply for, and click 'Apply online'. The online application form can be completed in stages and you can login/logout at any time. The form automatically saves as you enter your information and it is simple to move backwards and forwards within the form at any time prior to submission. Help is available at each stage to guide you through the form.

Before final submission, you can preview your application and can then choose to refine or submit the form.

Salary:

Terms and conditions of employment: Will be those for Grade 11.

Salary for this grade: £54,131 - £59,135 per annum.

We look forward to receiving your application.